

IMPORTANT NOTICE: The City Council may consider appointments to boards and commissions in executive sessions which are closed to the public, and then make the appointments in a public meeting. You have the right, however, to have your application considered in a public meeting by providing a written request to the City Clerk.

CITY OF FLAGSTAFF
APPLICATION TO SERVE ON A BOARD/COMMISSION

RETURN TO: CITY CLERK'S OFFICE, 211 WEST ASPEN AVENUE, FLAGSTAFF, AZ 86001

PLEASE NOTE THAT THIS INFORMATION IS A PUBLIC RECORD.
APPLICATIONS WILL BE KEPT ON FILE FOR ONE YEAR!

DATE: 09-25-12

BOARD/COMMISSION YOU WISH TO SERVE ON: TOURISM COMMISSION

IF APPLICABLE, TYPE OF SEAT FOR WHICH YOU ARE QUALIFIED: HOSPITALITY

YOUR NAME: MINESH PATEL HOME PHONE: 928-300-7115

HOME ADDRESS: 2331 S. ROCKING HORSE LN. FLAGSTAFF, AZ ZIP: 86001

MAILING ADDRESS (if Different from Above): SAME AS ABOVE

EMPLOYER: JJT R & B LLC JOB TITLE: OWNER

BUS. PHONE: 928-774-1000 CELL: 928-300-7115 E-MAIL: MINESHCPA@YAHOO.COM

PLEASE INDICATE PREFERRED TELEPHONE: HOME WORK CELL

BACKGROUND INFORMATION: Please explain how your community activities and other relevant experience/interests are applicable to this board or commission.

CURRENTLY I AM SERVING AS A PRESIDENT ON THE FLRA AND I BELIEVE IT IS CRUCIAL FOR INFORMATION FROM BOTH ORGANIZATIONS BE SHARED. I ALSO HAVE OVER 25 YEARS OF EXPERIENCE IN HOSPITALITY, FOOD AND BEVERAGE, AND SALES INDUSTRY.

Why do you want to serve on the board or commission you listed? (Attach additional page if needed.)

IN ONE SIMPLE STATEMENT, I WOULD SAY "TO MAKE THE DIFFERENCE IN OUR BUSINESS COMMUNITY WHICH HEAVILY RELIES ON TOURISM". I WOULD HELP ACHIEVE THE GOALS OF TOURISM COMMISSION BY OFFERING UP MY EXPERIENCE IN THE INDUSTRY.

I understand that any information provided above is a public record and I certify that I meet the City Charter requirement of living within the Flagstaff City limits and have read and understand the right to have my application considered in a public meeting.


Applicant Signature

The City of Flagstaff is an Equal Opportunity/Affirmative Action Employer.

8...0 9/20/12

Minesh Patel

Current Address:
2331 S. Rocking Horse Lane
Flagstaff, AZ 86001
928-300-7115
E-Mail: MineshCPA@Yahoo.Com

OBJECTIVE To obtain position as a board member with Tourism Commission

EDUCATION Northern Arizona University Flagstaff, AZ May 2001
Bachelor of Science in Accountancy, Accounting
Bachelor of Science in Business Administration, Computer Information System
Database Management Certificate
Web Technology Certificate

SKILLS

Technical Skills

- Acquired Oracle, PL/SQL, SQL +, Access, VB, FrontPage, JAVA, JAVA Script, HTML, COBOL, OO COBOL, Developer, Microsoft Project, Rational Roes, CGI, Windows NT, Novell Netware-5, Groupwise-5.5, LAN, WAN, Corporate Time, UNIX, and Sun Solaris skills through educational and vocational experience.
- Experienced with Windows 3.1x, 95, 98, ME, 2000, XP, Vista, MS-Office Word, Excel, PowerPoint, Access, FrontPage, Publisher, ACCPAC, Peachtree, QuickBooks Pro, Quicken, and Turbo Tax.
- Designed a database for local business using Oracle and PL/SQL.
- Installed and configured ACCPAC software under NT environment for a small sport shop and a local John Deer store.
- Built, upgraded, and repaired PC's.
- Maintained websites for local business using FrontPage and ASP.

Leadership Skills

- Served as project leader for SIFE organization; planned and oversaw project advancement, business plan development, and team's productivity.
- Supervised employees and assessed human resource needs.
- Coordinated daily operational strategy to attain company sales objectives.
- Increased productivity by implementing time management and proper training.

Communication Skills

- Trilingual in English, Gujarati, and Hindi.
- Developed research and presentation skills through professional and educational experience using Microsoft Word, Excel, and PowerPoint, and Publisher.
- Demonstrated effective communication skills with diverse and multi cultural individuals.

RELATED WORK EXPERIENCE

Self Employed Flagstaff, AZ 1987-Current
Hospitality, Restaurant and Bar, Accounting, Web Designer, IT support

Management and Finance positions held:

Oxendale KIA, General Sales Manager over seeing Finance & Sales.
Tyrrell-Marxen Chevrolet Cadillac, Sub-prime finance director.
Oxendale KIA, Store Manager and Finance Director.
Plannet Nissan Subaru, Finance Manager.
Mccoy Motors, Sales and floor manager.